

**LOWER MACUNGIE TOWNSHIP
CAMPAIGN FINANCE TRANSPARENCY POLICY**

Background: Lower Macungie Township candidates and elected officials are required to file campaign finance reports and Statements of Financial Interest pursuant to the Pennsylvania Election Code and Pennsylvania Public Official and Employee Ethics Act, respectively. These documents are currently filed as paper documents and may be reviewed by citizens only by physically visiting the locations in which they are filed. The Board of Commissioners is committed to full transparency and wishes to utilize existing technology to promote easier public access by making these reports available online at the Township's website. Public access to such information is important in maintaining public trust in the electoral system.

Section One: POSTING OF CAMPAIGN FINANCE REPORTS ON TOWNSHIP WEBSITE

- A. The Township Secretary ("Secretary") shall request from the Lehigh County Election and Registration Commission ("LCERC"), copies of campaign finance reports of any candidates for, or sitting members of, the following offices: Township Commissioner; Treasurer; and any other elected office created hereafter pursuant to the Pennsylvania First Class Township Code. The Secretary shall also request from the LCERC copies of campaign finance reports for the treasurer of a political committee affiliated with such a candidate who is required to file a report of receipts and expenditures pursuant to the Pennsylvania Election Code. Reports shall be requested by the Secretary within five (5) business days of the filing due dates according to the Pennsylvania Department of State campaign finance report filing schedule.
- B. The Secretary shall forward the campaign finance reports, with signatures redacted, to the appropriate Township staff or vendor who shall post such reports on the Township Website in a form as determined by Township staff with approval of the Board of Commissioners. The campaign finance reports shall be posted no later than ten (10) business days after the reporting deadlines mandated by state law and as required by this policy.
- C. Campaign finance reports shall remain on the Township Website for the current reporting year and until December 31 of the following calendar year.

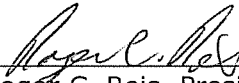
Section Two: POSTING OF STATEMENTS OF FINANCIAL INTEREST ON TOWNSHIP WEBSITE

- A. Statements of Financial Interest required to be filed by candidates for, or sitting members of, the offices of Township Commissioner, Treasurer, and any other elected office created hereafter pursuant to the Pennsylvania First Class Township Code, shall be forwarded by the Secretary, with signatures redacted, to the appropriate Township staff or vendor who shall post such reports on the Township Website, in a form as determined by Township Staff with approval of the Board of Commissioners, no later than ten (10) business days after the filing due date pursuant to the Pennsylvania Public Official and Employee Ethics Act.
- B. Statements of Financial Interest shall remain on the Township Website for the current reporting year and until December 31 of the following calendar year.

Section Three: This Policy shall take effect immediately after final passage with implementation beginning with the 2011 Cycle 4 report filing deadline of September 27, as required by the Pennsylvania Department of State campaign finance report filing schedule. Statements of Financial Interest filed during the 2011 calendar year shall be posted at the same time the Cycle 4 reports are posted to the Township website.

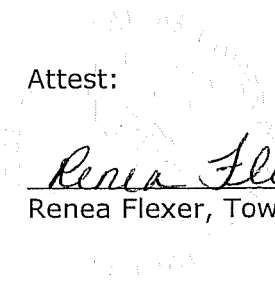

DULY APPROVED, this 16th day of June, 2011, by the Board of Commissioners of Lower Macungie Township in lawful session duly assembled.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS**



Roger C. Reis, President

Attest:

Renea Flexer, Township Secretary