

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met for a regular meeting on January 7, 2021 via Zoom.com, an online audio/video meeting due to the Coronavirus pandemic.

1. CALL MEETING TO ORDER

President Beitler called the meeting to order at 7:10 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Ronald W. Beitler, President	Present
Richard V. Ward, Vice President	Present
Ron R. Beitler, Commissioner	Present
Brian P. Higgins, Commissioner	Present
Maury G. Robert, Commissioner	Present
Bruce Beitel, Township Manager	Present
Renea Flexer, Asst. Township Manager/Secretary	Present
Nathan Jones, Director of Planning	Present
David Brooman, Township Solicitor	Present
Bryan McAdam, Township Engineer	Present

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS

- 5.1. Executive Sessions were held after the December 17, 2020 Board meeting and this evening at 6:45 p.m. Both were to discuss potential land acquisition and preservation.
- 5.2. A Proclamation was presented to Scott Forbes for his 11 years of service on the Public Safety Commission and Chairing the Commission since 2010.

The meeting adjourned at 7:19 p.m. for the following hearing.

6. HEARINGS & APPROVALS

- 6.1. Conditional Use Hearing for Macungie Manor Project – Solicitor Brooman explained the conditional use procedure The virtual hearing was transcribed by a stenographer and a concierge managed the zoom meeting to ensure the proper handling of exhibits and parties.

An Executive Session was held at 9:06 p.m. to discuss the hearing and rescheduling.

At 9:13 p.m. the Board returned from Executive Session and confirmed with the applicant, stenographer and concierge their availability to continue the hearing on January 21st.

Motion by Commissioner Higgins, seconded by Commissioner Robert, to continue the Macungie Manor Conditional Use Hearing on January 21, 2021 at 7 p.m. There were 5 ayes. Motion carried.

The regular meeting of the Board of Commissioners resumed at 9:22 p.m.

7. PUBLIC COMMENT ON NON-AGENDA TOPICS – None

8. COMMUNICATIONS – None

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9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS

9.1. Appoint No More Than One to the Audit Advisory Committee with a Term to Expire the 1st Monday in January 2024 – No appointment made.

9.2. Appoint No More Than One to the Building Code Board of Appeals with a Term to Expire 1/1/2024

Motion by Commissioner Higgins, seconded by Commissioner Robert, to appoint David Wieder to the Building Code Board of Appeals with a term to expire January 1, 2024. There were 5 ayes. Motion carried.

9.3. Appoint No More Than Two to the Environmental Advisory Council with Terms to Expire 1/1/2024 and No More Than One with a Term to Expire 1/1/2022

Motion by Commissioner Higgins, seconded by Commissioner R.R. Beitler, to appoint David Bonette and Robert Spampinato to the Environmental Advisory Council with terms to expire January 1, 2024. There were 5 ayes. Motion carried.

9.4. Appointment of EAC Chair – Missed. Will appoint on January 21st.

9.5. Appoint No More Than One to the Park and Recreation Board with a Term to Expire 12/31/2025

Motion by Commissioner Higgins, seconded by Commissioner Robert, to appoint Amy Shannon with a term to expire December 31, 2025. There were 5 ayes. Motion carried.

9.6. Appoint No More Than Two to the Planning Commission with Terms to Expire 1/1/2025

Motion by Commissioner Higgins, seconded by Commissioner Robert, to appoint Jon Hammer and Al Perez to the Planning Commission with terms to expire January 1, 2025. There were 5 ayes. Motion carried.

9.7. Appoint No More Than Four to the Public Safety Commission with Terms to Expire 12/31/2022

Motion by Commissioner Higgins, seconded by Commissioner Robert, to appoint Martine Minninger with a term to expire December 31, 2022. There were 5 ayes. Motion carried.

9.8. Appoint No More Than One to the Vacancy Board with a Term to Expire 1st Monday in January 2022

Motion by Commissioner Higgins, seconded by Commissioner Robert, to appoint Julie McDonell with a term to expire the 1st Monday in January, 2022. There were 5 ayes. Motion carried.

9.9. Resolution 2021-01 – RESOLUTION APPROVING APPOINTMENTS TO THE LOWER MACUNGIE TOWNSHIP ZONING HEARING BOARD

Appointing Avery Smith as a voting member and William Royer as an Alternate to the Zoning Hearing Board with terms to expire 12/31/2023

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Motion by Commissioner Higgins, seconded by Commissioner Ward, to approve Resolution 2021-01. There were 5 ayes. Motion carried.

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion by Commissioner Higgins, seconded by Commissioner Robert, to approve the December 17, 2020 minutes as drafted. There were 5 ayes. Motion carried.

11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL

11.1. Mr. Beitel reviewed the January 7, 2021 Bill List.

General Fund	\$989,045.78	37	Developers Impact	
Sewer Fund	\$264,361.64	01	Payroll	\$305,198.33
Capital Projects Fund	\$19,566.79	36	Developers Escrow	\$74,738.18
Liquid Fuels	\$17,811.30		Total Funds	\$1,670,722.02

Motion by Commissioner Higgins, seconded by Commissioner R.R. Beitler, to approve the January 7, 2021 Bill List as drafted. There were 5 ayes. Motion carried.

12. DEPARTMENTAL MATTERS

12.1. Engineering

12.1.1. Engineer's Report: 1) The Sanitary Sewer Lining project is done, except for some video review. 2) The Sewer Lateral Replacement project is done, except for some restoration.

12.2. Planning

12.2.1. Resolution 2021-02 – A RESOLUTION REDUCING FINANCIAL SECURITY FOR THE STONE HILL MEADOWS PHASE 2 FINAL SUBDIVISION AND LAND DEVELOPMENT

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve Resolution 2021-02. There were 5 ayes. Motion carried.

12.2.2. Resolution 2021-03 – A RESOLUTION REDUCING FINANCIAL SECURITY FOR THE BEIT SIMCHA MESSIANIC FELLOWSHIP LAND DEVELOPMENT

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve Resolution 2021-03. There were 5 ayes. Motion carried.

12.3. Solicitor

12.3.1. Solicitor's Report – No report

12.4. Township Manager

12.4.1. Consideration of Agreement with Sanctuary at Haafsville for Animal Control – This is a one-year agreement for service for stray dogs and cats in the township at a cost of \$50 per cat and \$110 per dog. Previously, it was a flat rate, but according to past year reports of strays, the cost should be similar. It was noted that the Sanctuary does a great job.

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve the agreement with the Sanctuary at Haffsville. There were 5 ayes. Motion carried.

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12.4.2. Manager's Report: 1) PennDOT notified LMT that they contracted with a company to collect traffic data in the Township from January to April for potential safety improvements. 2) Thanks were given to Lutron for their annual donation received for emergency services. Due to the pandemic, they were unable to present in person this year. 3) Waste Management will change some collection routes on several streets. Per the contract, they have the right to do this change and will need to provide notification via newspaper and mail to those affected. LMT will post the information online as well. 4) Thanks were given to all for everyone's work on the hearing for tonight.

13. COMMITTEE REPORTS – No Committees have met individually since the last meeting. A workshop will be held on the 4th Monday of each month at 7 p.m., as needed.

- 13.1. **Planning & Zoning** (Ward, Robert)
 - 13.1.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.2. **Budget & Finance** (R.W. Beitler, R.R. Beitler)
 - 13.2.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.3. **Public Works: Parks & Facilities** (Higgins, Ward)
 - 13.3.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.4. **General Administration** (Robert, R.W. Beitler)
 - 13.4.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.5. **Public Works: Roads & Sewers** (R. R. Beitler, Higgins)
 - 13.5.1. Workshop 4th Monday of the Month at 7 p.m.

14. OTHER BUSINESS

- 14.1. **Old Business**
 - 14.1.1. Crossing Guard Agreement with EPSD (Notified of No Cost Sharing)
 - 14.1.2. Comprehensive SALDO Amendment (Being Drafted)
 - 14.1.3. Grease Trap Ordinance (Being Drafted)
 - 14.1.4. Abandoned/Foreclosure Property Ordinance (Being Finalized)
 - 14.1.5. Revision of Language for Recreation Fee in Lieu of Dedication (Being Finalized)
 - 14.1.6. Jandl Offer of Land behind Heritage Heights-1551 Weilers Road (Being Finalized for Board Approval)
 - 14.1.7. Leaf Collection Bid (Review at January Workshop)
- 14.2. **New Business** – None

15. BOARD OF COMMISSIONERS REPORT – None

16. PUBLIC COMMENT

- 16.1. JoAnn Markowicz, 833 South Hillview Road, commended everyone on their professionalism for the hearing and how great the hearing was handled.

17. EXECUTIVE SESSION

- 17.1. An Executive Session via conference phone call was held immediately after this meeting to discuss potential land acquisition.

18. ADJOURNMENT

President Beitler adjourned the meeting at 10:00 p.m.

Bruce Beitel
Township Manager

Renea Flexer
Asst. Township Manager/Secretary
January 13, 2021