

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met on February 18, 2021 via Zoom.com, an online audio/video meeting due to the Coronavirus pandemic. Prior to the regular meeting, the continued Conditional Use Hearing was held for the Macungie Manor project. The Hearing began on January 7, 2021 and then was continued on January 21st and again this evening.

The continued hearing began at 6:06 p.m.

Continued Conditional Use Hearing for Macungie Manor Project – Solicitor Brooman explained the conditional use procedure. The virtual hearing was transcribed by a stenographer and a concierge managed the zoom meeting to ensure the proper handling of exhibits and parties.

The Hearing adjourned at 6:54 p.m. and will be continued on March 18, 2021 at 6 p.m.

Motion by Commissioner Robert, seconded by Commissioner Higgins, to continue the Macungie Manor Conditional Use Hearing until March 18, 2021 at 6 p.m. There were 5 ayes. Motion carried.

1. CALL MEETING TO ORDER

President Beitler called the regular meeting to order at 7:01 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Ronald W. Beitler, President		Present
Richard V. Ward, Vice President		Present
Ron R. Beitler, Commissioner		Present
Brian P. Higgins, Commissioner		Present
Maury G. Robert, Commissioner		Present
Bruce Beitel, Township Manager		Present
Renea Flexer, Asst. Township Manager/Secretary		Present
Nathan Jones, Director of Planning		Present
David Brooman, Township Solicitor		Present
Bryan McAdam, Township Engineer		Present

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS – None

6. HEARINGS & APPROVALS

Approval of Applicants for Volunteer Service Earned Income Tax Credit Program for:

John R.	Bergstresser	Eric A.	Gopen	Scott	Lichtenwalner
Matthew P.	Dahms	David E.	Haight, III	Scott A.	Nigro
Joshua D.	Dechant	William	Henry	David J.	Nosal
Michael J.	Del Re	James G.	Honer	Glenn L.	Simmons
James C.	Doherty	Thomas D.	Johnson	Joseph M.	Thompson
James M.	Fenstermacher	Jonathan R.	Kayes	James W.	Van Wert
John	Gagliardo	Michael J.	Kluza	Nicholas A.	Wassa
Ken P.	Garavaglia	Larry	Lichtenwalner		

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The Township received the appropriate roster of volunteers that met the active requirements to qualify for abatement from the Township EIT, up to \$1,000. The above noted applied for the tax credit.

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve the above noted applicants for the Volunteer EIT Credit. There were 5 ayes. Motion carried.

7. PUBLIC COMMENT ON NON-AGENDA TOPICS – None

8. COMMUNICATIONS

- 8.1. John Semonich, Jr. 6119 Timberknoll Drive – Statement of Interest for Emergency Management and Public Safety Commission.
- 8.2. Lalainya Muth, 1324 Brassie Street – Statement of Interest for Library Board.
- 8.3. Jason Raines, 6530 Rutherford Drive – Statement of Interest for Library Board, Emergency Management and Public Safety Commission.

9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS – None

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion by Commissioner Higgins, seconded by Commissioner Ward, to approve the February 4, 2021 minutes as drafted. There were 5 ayes. Motion carried.

11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL

11.1. Mr. Beitel reviewed the February 18, 2021 Bill List.

General Fund	\$140,699.83	37	Developers Impact	
Sewer Fund	\$16,192.21	01	Payroll	\$178,115.11
Capital Projects Fund	\$1,274.00	36	Developers Escrow	\$28,184.71
Liquid Fuels	\$12,704.31		Total Funds	\$377,170.17

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve the February 18, 2021 Bill List as drafted. There were 5 ayes. Motion carried.

12. DEPARTMENTAL MATTERS

12.1. **Engineering**

- 12.1.1. Engineer’s Project Status Report
- 12.1.2. Several different Public Works projects will be discussed at the next workshop.

12.2. **Planning**

- 12.2.1. Resolution 2021-08 – A RESOLUTION REDUCING FINANCIAL SECURITY FOR THE BEIT SIMCHA MESSIANIC FELLOWSHIP LAND DEVELOPMENT

Motion by Commissioner Higgins, seconded by Commissioner Robert, to approve Resolution 2021-08. There were 5 ayes. Motion carried

12.3. **Solicitor**

- 12.3.1. Solicitor’s Report – None

12.4. **Township Manager**

- 12.4.1. Manager’s Report: 1) The agenda went out today for the February 22nd Workshop. 2) Due to the snowstorm today, there was no refuse collection and the remainder of the week will be on a one-day delay.

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13. COMMITTEE REPORTS – No Committees have met individually since the last meeting. A workshop will be held on the 4th Monday of each month at 7 p.m., as needed.
- 13.1. **Planning & Zoning** (Ward, Robert)
 - 13.1.1. Workshop 4th Monday of the Month at 7 p.m.
 - 13.2. **Budget & Finance** (R.W. Beitler, R.R. Beitler)
 - 13.2.1. Workshop 4th Monday of the Month at 7 p.m.
 - 13.3. **Public Works: Parks & Facilities** (Higgins, Ward)
 - 13.3.1. Workshop 4th Monday of the Month at 7 p.m.
 - 13.4. **General Administration** (Robert, R.W. Beitler)
 - 13.4.1. Workshop 4th Monday of the Month at 7 p.m.
 - 13.5. **Public Works: Roads & Sewers** (R. R. Beitler, Higgins)
 - 13.5.1. Workshop 4th Monday of the Month at 7 p.m.
14. OTHER BUSINESS
- 14.1. **Old Business**
 - 14.1.1. Crossing Guard Agreement with EPSD (Notified of No Cost Sharing)
 - 14.1.2. Comprehensive SALDO Amendment (Being Drafted)
 - 14.1.3. Grease Trap Ordinance (Being Drafted)
 - 14.1.4. Sanitary Sewer Lateral Cleanout Project (Review Bids at February Workshop)
 - 14.1.5. Vacant and Blighted Property Ordinance (Adopt March 4th)
 - 14.1.6. Revision of Language for Recreation Fee in Lieu of Dedication (Review Draft Ordinance at February Workshop)
 - 14.2. **New Business** – None
15. BOARD OF COMMISSIONERS REPORT
- 15.1. Manager Beitel and Commissioners Robert and R.W. Beitler had a virtual meeting with a representative of Lehigh County Authority and two staff members from Congresswoman Wild’s office to discuss the regional issue with sewer capacity and infrastructure. Those involved were thanked and the group looks forward to continuing the conversation.
16. PUBLIC COMMENT – None
17. EXECUTIVE SESSION – None
18. ADJOURNMENT
President Beitler adjourned the meeting at 7:13 p.m.

Bruce Beitel
Township Manager

Renea Flexer
Asst. Township Manager/Secretary
February 23, 2021