

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met on March 16, 2023 for a regular meeting. The meeting was held both via Zoom.com, an online audio/video meeting, and at the Township Building, 3400 Brookside Road, Macungie, PA 18062.

1. CALL MEETING TO ORDER

President Higgins called the meeting to order at 6:00 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Brian P. Higgins, President	Present
Richard V. Ward, Vice President	Present
Ron R. Beitler, Commissioner	Present
Maury G. Robert, Commissioner	Present
Brian L. Shoemaker, Commissioner	Present
Bruce Beitel, Township Manager	Present
David Brooman, Township Solicitor	Present
Renea Flexer, Asst. Manager/Secretary	Absent
Nathan Jones, Director of Planning	Present via Zoom
Bryan McAdam, Township Engineer	Present via Zoom

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS – None

6. HEARINGS & APPROVALS

The regular meeting was adjourned at 6:01 p.m. for a hearing on the following Ordinance.

6.1. Ordinance 2023-02 – AN ORDINANCE AMENDING LOWER MACUNGIE TOWNSHIP CODE CHAPTER 27, ZONING, PART 26, ADMINISTRATION AND ENFORCEMENT, SECTION 27-2604, ZONING HEARING BOARD, TO INCREASE THE NUMBER OF ZONING HEARING BOARD MEMBERS FROM THREE TO FIVE, AND TO ELIMINATE THE POSITION OF ALTERNATE

The Ordinance amends Chapter 27 to increase the Zoning Hearing Board voting members from three to five and eliminates the alternate positions. There were no public comments.

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve Ordinance 2023-02. Roll Call Vote: Shoemaker, aye; Robert, aye; Beitler, aye; Ward, aye; Higgins, aye. Motion carried.

The regular meeting resumed at 6:04 p.m.

6.2. Resolution 2023-17 – RESOLUTION RE-APPOINTING CERTAIN EXISTING MEMBERS OF THE LOWER MACUNGIE TOWNSHIP ZONING HEARING BOARD, APPOINTING NEW MEMBERS, AND SETTING THE TERM EXPIRATION DATES TO CONFORM TO THE RECENTLY AMENDED SECTION 27-2604 OF THE LOWER MACUNGIE TOWNSHIP CODE

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve Resolution 2023-17. There were 5 ayes. Motion carried.

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7. PUBLIC COMMENT ON NON-AGENDA TOPICS – None

8. COMMUNICATIONS

- 8.1. Irv Keister, 1614 Par Causeway – Statement of Interest for the Planning Commission. On March 15th, Mr. Keister sent an email to withdraw his Statement of Interest.
- 8.2. Emily Fucci, Lower Milford Township – Review comments on Ordinance increasing Zoning Hearing Board voting members and eliminating alternates.
- 8.3. Steve Neratko, LVPC – Review comments on Ordinance increasing Zoning Hearing Board voting members and eliminating alternates.

9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS – None

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the March 2, 2023 minutes as drafted. There were 5 ayes. Motion carried.

11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL

- 11.1. Mr. Beitel reviewed the March 16, 2023 Bill List, which is always available to view on the Township’s website prior to the meeting. There was a duplicate page (page 1) in the Bill List that will be removed.

01	General Fund	\$426,857.65		33	Open Space Fund	
08	Sewer Fund	\$22,971.01		35	Liquid Fuels	\$23,825.90
19	Debt Service Fund			37	Developers Impact	
30	Capital Projects Fund	\$150.00		01	Payroll	\$155,656.93
32	Federal Grants Fund			36	Developers Escrow	\$4,519.68
				Total Funds		\$633,981.17

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the March 16, 2023 Bill List as drafted. There were 5 ayes. Motion carried.

12. DEPARTMENTAL MATTERS

12.1. **Engineering**

- 12.1.1. Engineer’s Project Status Report

12.2. **Planning**

- 12.2.1. Resolution 2023-18 – A RESOLUTION REDUCING THE FINANCIAL SECURITY FOR THE SCHAEFER RUN COMMONS SUBDIVISION AND LAND DEVELOPMENT, NOW KNOWN AS HAMILTON WALK

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve Resolution 2023-18. There were 5 ayes. Motion carried.

- 12.2.2. Planner’s Report – No further report.

12.3. **Solicitor**

- 12.3.1. Consideration of the Written Decision for the Conditional Use Hearing of Lower Macungie Mixed Use Development, LLC – The hearing was held on February 16th for a mixed use development.

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the written decision for the Conditional Use Hearing of Lower Macungie Mixed Use Development, LLC. There were 5 ayes. Motion carried.

- 12.3.2. Solicitor’s Report – No further report.

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12.4. Township Manager

12.4.1. Manager's Report – No report.

13. OTHER BUSINESS

13.1. Old Business

13.1.1. Chapter 18 Sewers Amendment for Updates (To Be Drafted)

13.1.2. Chapter 27 Zoning Amendment, Lookback (To Be Drafted)

13.1.3. Update Lower Macungie Emergency Operation Plan (Being Drafted)

13.1.4. Chapter 15 Ordinance for Bridge Weights, Parking & Stop Signs (To be drafted)

13.1.5. Liberty Lane Rezoning Request (To Be Drafted)

13.1.6. Planning Commission Vacancy (Application Deadline is March 20th)

13.1.7. Ordinance Amending the HE-Highway Enterprise Zoning District Pursuant to the Request from Landston Equities, LLC (Consider April 20th)

13.1.8. 2023 Sanitary Sewer Relining Project (Review Bids at March Workshop)

13.1.9. 2023 Road Projects (Review Bids at March Workshop)

13.2. New Business

13.2.1. Interview for Planning Commission Applicant, Irv Keister – Mr. Keister withdrew his Statement of Interest. No interview was held.

14. BOARD OF COMMISSIONERS REPORT

14.1. Congratulations were given to the former Township Manager, Bruce Fosselman, and his family on the birth of his first grandchild.

14.2. The next Board Workshop is March 27, 2023 at 6 p.m.

14.3. The next Board Regular Meeting is April 6, 2023 at 6 p.m.

Motion by Commissioner Robert, seconded by Commissioner Ward, to allow for public comment on any topic. There were 5 ayes. Motion carried.

Dennis Seman, 1375 Heather Circle West, noted that he wrote to Congresswoman Susan Wild regarding basketball hoops in the right-of-way. He said that a new ordinance is needed to ban all basketball hoops in the right-of-way. It was explained that he has every right to contact Susan Wild, but she does not have governance of the matter.

15. EXECUTIVE SESSION – None

16. ADJOURNMENT

President Higgins adjourned the meeting at 6:18 p.m.

Bruce Beitel
Township Manager

Renea Flexer
Asst. Township Manager/Secretary
March 27, 2023