

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met on June 3, 2021 for a regular meeting. The meeting was held both via Zoom.com, an online audio/video meeting due to the Coronavirus pandemic, and at the Township Building, 3400 Brookside Road, Macungie, PA 18062.

1. CALL MEETING TO ORDER

President Beitler called the regular meeting to order at 7:03 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Ronald W. Beitler, President	Present
Richard V. Ward, Vice President	Present
Ron R. Beitler, Commissioner	Present
Brian P. Higgins, Commissioner	Present
Maury G. Robert, Commissioner	Present via Zoom
Bruce Beitel, Township Manager	Present
Renea Flexer, Asst. Manager/Secretary	Present
Nathan Jones, Director of Planning	Present via Zoom
David Brooman, Township Solicitor	Present
Bryan McAdam, Township Engineer	Present

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS – None

6. HEARINGS & APPROVALS

6.1. Resolution 2021-25 – RESOLUTION GRANTING MODIFICATION OF PREVIOUSLY APPROVED PLAN TO BACHMAN, KULIK – REINSMITH FUNERAL HOME OWNER OF PROPERTY HAVING AN ADDRESS OF 6503 LOWER MACUNGIE ROAD

This is a modification of the previously approved Ricky Kulik plan for a funeral home and crematory. Major changes include enlarged basin, full parking instead of using relief that was granted, and a garage. The Planning Commission and staff recommend approval. The Board commented that the project is a good fit for the area.

Motion by Commissioner Higgins, seconded by Commissioner Robert, to approve Resolution 2021-25. There were 5 ayes. Motion carried.

6.2. Resolution 2021-26 – RESOLUTION GRANTING MODIFICATION OF PREVIOUSLY APPROVED PLAN TO MACK TRUCKS, OWNER OF PROPERTY HAVING AN ADDRESS OF 3350 GEHMAN ROAD

This is a modification of the previously approved Mack Trucks Parking Improvements plan. The major change is the position of the driveway entrance off Orchard Road to align with the property Mack obtained across the street for storage of vehicles to provide a better flow. There are no outstanding engineering items and staff and the Planning Commission recommend approval.

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve Resolution 2021-26. There were 5 ayes. Motion carried.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

- 6.3. Consider Approval of Sewage Facilities Planning Module for Iacocca Residence, 5918 Lower Macungie Road – The owners received relief for the size of the lot for a new home, which will be connected to public sewer.

Motion by Commissioner Higgins, seconded by Commissioner Ward, to approve the Sewage Facilities Planning Module for Iacocca Residence, 5918 Lower Macungie Road. There were 5 ayes. Motion carried.

- 6.4. Consider Authorization to Advertise an Ordinance Amending Chapter 15 to Establish Stop Signs on Orchard Road and Golf Circle and Remove the Wild Cherry Lane Bridge Weight Limit – The ordinance makes the above noted changes. The change to the stop signs at Orchard Road and Scenic View Drive are due to the closure of the railroad crossing on Orchard Road. The appropriate engineering reports have been done.

Motion by Commissioner Robert, seconded by Commissioner Ward, to authorize advertisement of an ordinance amending Chapter 15 to establish stop signs on Orchard Road and Golf Circle and to remove the Wild Cherry Lane bridge weight limit. There were 5 ayes. Motion carried.

- 6.5. Resolution 2021-27 – RESOLUTION SANCTIONING SPECIAL FIRE POLICE APPOINTMENT(S)

We received a recommendation from the Fire Police Captain to appoint Alan Fulep.

Motion by Commissioner Ward, seconded by Commissioner Higgins, to approve Resolution 2021-27. There were 5 ayes. Motion carried.

7. PUBLIC COMMENT ON NON-AGENDA TOPICS – None

8. COMMUNICATIONS

- 8.1. Christopher Spedalieri, 2060 Goldenrod Drive – Statement of Interest for multiple boards.
8.2. Nihal Raval, 2045 Pembroke Drive – Statement of Interest for the Planning Commission.

9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS

- 9.1. Planning Commission to Appoint One to Fill the Vacancy with a Term to Expire January 1, 2022 – It was noted that both interviewees were good and the Board should go with the recommendation of Tom Beil, Planning Commission Chair.

Motion by Commissioner Robert, seconded by Commissioner Higgins, to appoint Rudy Fischl to the Planning Commission to fill the vacancy with a term to expire January 1, 2022. There were 5 ayes. Motion carried.

- 9.2. Library Board of Directors to Appoint One to Fill the Vacancy with a Term to Expire January 31, 2024 – The Library Board recommends the following appointment.

Motion by Commissioner Ward, seconded by Commissioner Higgins, to appoint Lalainya Muth to the Library Board with a term to expire January 31, 2024. There were 5 ayes. Motion carried.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

9.3. Public Safety Commission to Appoint Three to Fill the Vacancies with Terms to Expire December 31, 2022 – The Public Safety Commission recommends the following motion.

Motion by Commissioner Robert, seconded by Commissioner Higgins, to appoint Nicole Floramo, Donna Shellenberger and John Reinbold to the Public Safety Commission with terms to expire December 31, 2022. There were 5 ayes. Motion carried.

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the May 20, 2021 minutes as drafted. There were 4 ayes, 1 abstained (Higgins left the 5/20/21 meeting early). Motion carried.

11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL

11.1. Mr. Beitel reviewed the June 3, 2021 Bill List.

01	General Fund	\$580,504.92	37	Developers Impact	
08	Sewer Fund	\$68,473.59	01	Payroll	\$152,798.83
30	Capital Projects Fund	\$882.50	36	Developers Escrow	\$67,995.10
35	Liquid Fuels			Total Funds	\$870,654.94

Motion by Commissioner Robert, seconded by Commissioner Higgins, to approve the June 3, 2021 Bill List as drafted. There were 5 ayes. Motion carried.

12. DEPARTMENTAL MATTERS

12.1. **Engineering**

12.1.1. Engineer’s Report: 1) The sewer clean out project is completed and restoration of the yards will finish next week. 2) The sewer slip line project is scheduled to start at the end of June.

12.2. **Planning**

12.2.1. Resolution 2021-28 – A RESOLUTION REDUCING FINANCIAL SECURITY FOR THE STONE HILL MEADOWS PHASE 2 FINAL SUBDIVISION AND LAND DEVELOPMENT

Motion by Commissioner Higgins, seconded by Commissioner Ward, to approve Resolution 2021-28. There were 5 ayes. Motion carried.

12.2.2. Planner’s Report: 1) The June Planning Commission meeting will be their first hybrid meeting.

12.3. **Solicitor**

12.3.1. Consideration of Adjudication for the East Texas Barn Adaptive Reuse Conditional Use Hearing – President R.W. Beitler and Commissioner R.R. Beitler both recused themselves from this matter due to being the applicants. The hearing held May 20th with favorable conditional approval of the application.

Motion by Commissioner Higgins, seconded by Commissioner Ward, to approve the written decision for the East Texas Barn Adaptive Reuse Conditional Use Hearing. There were 3 ayes. Motion carried.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

12.4. Township Manager

12.4.1. Manager's Report: 1) The Macungie Ambulance Corps is doing training for mass casualty incidents at Church Lane Park and Wescosville Park. 2) The pool opened Memorial Day. It was closed Saturday and Sunday due to bad weather. The Recreation and Facilities Department and EMAC were thanked for their hard work on getting the pool up and functioning. 3) We received notice of a strict timeframe for the American Rescue Plan Act money coming from the state, which is roughly \$3.4 million. Mr. Beitel began work on the application and was seeking the Board's opinion to move forward. The three items we may be eligible for are a loss in budget revenues, waste water and stormwater facilities. CKS estimates \$1 million for our potential stormwater work. The Public Works Department and CKS are working on a list of sewer projects. The first disbursement of the funds from the state is expected in 30 days and the remaining funds are expected in May of 2022. We can use the funds up until 2026 with various reports due throughout the years. The Board thanked Mr. Beitel and staff for their work on this grant.

13. COMMITTEE REPORTS – No Committees have met individually since the last meeting. A workshop will be held on the 4th Monday of each month at 7 p.m., as needed.

- 13.1. **Planning & Zoning** (Ward, Robert)
 - 13.1.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.2. **Budget & Finance** (R.W. Beitler, R.R. Beitler)
 - 13.2.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.3. **Public Works: Parks & Facilities** (Higgins, Ward)
 - 13.3.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.4. **General Administration** (Robert, R.W. Beitler)
 - 13.4.1. Workshop 4th Monday of the Month at 7 p.m.
- 13.5. **Public Works: Roads & Sewers** (R. R. Beitler, Higgins)
 - 13.5.1. Workshop 4th Monday of the Month at 7 p.m.

14. OTHER BUSINESS

- 14.1. **Old Business**
 - 14.1.1. Crossing Guard Agreement with EPSD (Notified of No Cost Sharing)
 - 14.1.2. Chapter 21 Streets and Sidewalks Amendment (June Workshop)
 - 14.1.3. Chapter 18 Sewers Amendment (To Be Drafted)
 - 14.1.4. Chapter 23 Stormwater Amendment (To Be Drafted)
 - 14.1.5. Chapter 27 Zoning Amendment, Lookback (To Be Drafted)
 - 14.1.6. Remote Attendance Policy (Consider June 17th)
 - 14.1.7. Planning Commission Vacancy (Interviews July 26th)
 - 14.1.8. 2021 Roadway Line Striping (Bids Open June 14th)
- 14.2. **New Business** – None

15. BOARD OF COMMISSIONERS REPORT

- 15.1. Commissioner Ron R. Beitler noted that he witnessed a major sewer backup and thanked staff for their quick response and resolution to the matter.
- 15.2. President Ron W. Beitler reported that the open space referendum legislation passed unanimously through the house and is going to the senate. LMT sent a letter of support to Senator Browne.
- 15.3. The Board requested an update on the Library at the next meeting in regards to the major toilet overflow. Staff continues to work with the Library management so they can get up and running. We're waiting on pricing for the work and there is

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

also a shortage of material. It could be another 2 to 3 months to complete the work.

16. PUBLIC COMMENT – None

17. EXECUTIVE SESSION – None

18. ADJOURNMENT

President Beitler adjourned the meeting at 7:37 p.m.

Bruce Beitel
Township Manager

Renea Flexer
Asst. Township Manager/Secretary
June 9, 2021