

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met on June 15, 2023 for a regular meeting. The meeting was held both via Zoom.com, an online audio/video meeting, and at the Township Building, 3400 Brookside Road, Macungie, PA 18062.

1. CALL MEETING TO ORDER

President Higgins called the meeting to order at 6:00 p.m.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Brian P. Higgins, President	Present
Richard V. Ward, Vice President	Present
Ron R. Beitler, Commissioner	Present
Maury G. Robert, Commissioner	Present
Brian L. Shoemaker, Commissioner	Present
Bruce Beitel, Township Manager	Present
David Brooman, Township Solicitor	Absent
Renea Flexer, Asst. Manager/Secretary	Present
Nathan Jones, Director of Planning	Present
Bryan McAdam, Township Engineer	Present
Mark Fischer, Solicitor	Present

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS – None

6. HEARINGS & APPROVALS – None

7. PUBLIC COMMENT ON NON-AGENDA TOPICS

7.1. Dennis Seman, 1375 Heather Circle West, said that two ordinances are needed to ban basketball hoops in the right of way and burning of wood to improve the quality of life. He’s concerned for the air quality when wood is burned and children playing in the streets instead of a park.

7.2. Daniel Mulik, 2980 Millrace Road, expressed concern for hazardous waste drums in a gated area in Camp Olympic Park near the stream. Manager Beitel noted that we received a concern through social media and it was found that contractors for the Turnpike Commission are restoring the bridge and the drums contain rusty bridge metal; we asked them to remove the drums as soon as possible. Mr. Mulik also expressed concern with trucks on Millrace Road. President Higgins noted that we can ask construction vehicles to use a different route, but they’re legally allowed to use the road. Mr. Mulik previously submitted a Traffic Concern Form for a speed study on Millrace Road and is waiting to hear back from staff.

8. COMMUNICATIONS

8.1. Mandy Book, Commonwealth Financing Authority – Notice of grant award for Macungie Ambulance. The Township sponsored the grant for training equipment for the Ambulance Corps. The grant is for \$14,964 through the Local Share Account Program.

9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS – None

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the June 1, 2023 minutes as drafted. There were 5 ayes. Motion carried.

11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL

11.1. Mr. Beitel reviewed the June 15, 2023 Bill List, which is always available to view on the Township’s website prior to the meeting.

01	General Fund	\$514,260.20	33	Open Space Fund	
08	Sewer Fund	\$2,675.03	35	Liquid Fuels	
19	Debt Service Fund		37	Developers Impact	
30	Capital Projects Fund	\$17,027.23	01	Payroll	\$172,976.45
32	Federal Grants Fund		36	Developers Escrow	\$39,455.49
				Total Funds	\$746,394.40

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the June 15, 2023 Bill List as drafted. There were 5 ayes. Motion carried.

12. DEPARTMENTAL MATTERS

12.1. **Engineering**

12.1.1. Consideration of Bids for the 2023 Public Works Roof Replacement Project – There were four competitive bids received and it’s recommended to award to the lowest bidder. We budgeted \$390,000 and since then, the roofing material changed to be consistent with the existing material, which reduced the cost.

Motion by Commissioner Robert, seconded by Commissioner Ward, to award the 2023 Public Works Roof Replacement Project to Hulton Contracting in the amount of \$124,737.00. There were 5 ayes. Motion carried.

12.1.2. Engineer’s Report: 1) Mr. McAdam stated it was nice to be back and the next agenda will include his project status report.

12.2. **Planning**

12.2.1. Resolution 2023-36 – A RESOLUTION REDUCING THE FINANCIAL SECURITY FOR THE MOUNTAIN VIEW ESTATES SUBDIVISION AND LAND DEVELOPMENT

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve Resolution 2023-36. There were 5 ayes. Motion carried.

12.2.2. Consideration of the Liberty Lane Rezoning Request – The Board previously reviewed a request to amend the zoning map to extend the urban zone across the turnpike. The applicant proposes townhomes and a maintenance shed with a living unit on the second floor. The Planning Commission voted 3-2 to recommend the rezoning; two Planning Commission members were absent.

Commissioner Robert made a motion to approve a hearing for the rezoning request on Liberty Lane, but there was no second.

12.2.3. Planner’s Report – No further report.

12.3. **Solicitor**

12.3.1. Consideration to Authorize the Commonwealth and its Contractors Access through Camp Olympic Park to Perform Certain Construction Work and to Direct the Solicitor to Prepare an Agreement for the Same – The Turnpike Commission needs access

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

through Township land for their contractor to access an overpass in Camp Olympic Park. Staff has no objection to grant access, but would like to draft a stricter access agreement than what was provided. The exact access area would be defined as well. In the near future, a second agreement will be considered for the Turnpike Commission to grant access to LMT for a trail.

Motion by Commissioner Robert, seconded by Commissioner Ward, to direct the Solicitor to prepare an access agreement for the Turnpike Commission to access Camp Olympic. There were 5 ayes. Motion carried.

12.3.2. Solicitor’s Report – No further report.

12.4. **Township Manager**

12.4.1. Consideration to Approve the Adaptive Traffic Signal Project from Signal Service in the Amount of \$820,011.24 (Costars Vendor 0000482340 Contract 018-E22-019) – This is a Costars contract to upgrade 13 traffic signals to an adaptive system; 10 signals are in LMT and three signals are in Upper Macungie Township. The current adaptive system near Hamilton Crossings would be replaced so there is only one system in place that is less proprietary and communicates with the signals in Upper Macungie Township. LMT received traffic impact fees for the land development projects of Uline and Air Products and also took the responsibility of installing the signals. Upper Macungie will be responsible for the signal at Mill Creek Road and Rt. 222 bypass. We budgeted \$750,000 for this capital project, which included all developer traffic impact fees from the Act 209 East Fund; there is a current balance of \$1.8 million. There are three additional signals on Hamilton (intersections of Minesite, Kressler & the bypass onramps) not in this contract because we’re seeking grant funds for them. There was discussion to set a maximum cost for unknown items that may be found during installation and then anything over that amount would need Board approval.

Motion by Commissioner Robert, seconded by Commissioner Ward, to approve the Adaptive Traffic Signal Project from Signal Service in an amount not to exceed \$850,000. There were 5 ayes. Motion carried.

12.4.2. Manager’s Report: 1) The air conditioner condenser was delivered for the Township Building and installation is underway.

13. OTHER BUSINESS

13.1. **Old Business**

- 13.1.1. Chapter 18 Sewers Amendment for Updates (To Be Drafted)
- 13.1.2. Chapter 27 Zoning Amendment, Lookback (To Be Drafted)
- 13.1.3. Update Lower Macungie Emergency Operation Plan (Being Drafted)
- 13.1.4. Chapter 15 Ordinance for Bridge Weights, Parking & Stop Signs (To be drafted)
- 13.1.5. Park and Recreation Committee Vacancy (Application Deadline June 10th)
- 13.1.6. Traffic Signal Applications (TE-160) for Signal Timing Modifications on Rt. 100 at Alburdis Road, Gehman Road & Willow Lane (Awaiting Review)

13.2. **New Business**

13.2.1. It was noted that, although there is no official dress code for Board meetings, a more casual dress is appropriate for summer.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS MEETING MINUTES**

14. BOARD OF COMMISSIONERS REPORT

- 14.1. The next Board Workshop is June 26, 2023 at 6 p.m.
- 14.2. The next Board Regular Meeting is July 20, 2023 at 6 p.m. There is only one meeting in month of July and will be noted on the Township's website.

15. EXECUTIVE SESSION – None

16. ADJOURNMENT

President Higgins adjourned the meeting at 6:43 p.m.

Bruce Beitel
Township Manager

Renea Flexer
Asst. Township Manager/Secretary
July 7, 2023