

**LOWER MACUNGIE TOWNSHIP  
BOARD OF COMMISSIONERS MEETING MINUTES**

The Board of Commissioners met on August 19, 2021 for a regular meeting. The meeting was held both via Zoom.com, an online audio/video meeting, and at the Township Building, 3400 Brookside Road, Macungie, PA 18062.

1. CALL MEETING TO ORDER

President Beitler called the regular meeting to order at 7:06 p.m.

2. PLEDGE TO THE FLAG

3. <u>ROLL CALL</u>	Ronald W. Beitler, President	Present
	Richard V. Ward, Vice President	Absent
	Ron R. Beitler, Commissioner	Absent
	Brian P. Higgins, Commissioner	Absent
	Maury G. Robert, Commissioner	Present
	Bruce Beitel, Township Manager	Present
	Renea Flexer, Asst. Manager/Secretary	Present
	Nathan Jones, Director of Planning	Present
	David Brooman, Township Solicitor	Present
	Bryan McAdam, Township Engineer	Present
	Vincent Tranguch, Deputy Planning Director	Present

\*\*\* SECRETARY'S NOTE: No action items were voted on due to lack of a quorum.

4. AGENDA MODIFICATIONS (At Discretion of Board President) – None

5. ANNOUNCEMENTS & PRESENTATIONS

5.1. A Proclamation was presented to the Garden Club for their Ten Year Anniversary. The Board thanked the Garden Club for their work in the gardens. Their Ten Year Anniversary was in 2020 and the celebration was postponed to this year due to COVID-19.

6. HEARINGS & APPROVALS

6.1. Consideration to Authorize Advertisement of an Amendment to Chapter 21 Streets and Sidewalks – Postponed

7. PUBLIC COMMENT ON NON-AGENDA TOPICS – None

8. COMMUNICATIONS

8.1. Susan Nenstiel, 2889 Aronimink Place – Statement of Interest for the Audit Advisory Committee.

9. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS

9.1. Appoint One Individual to the Planning Commission to Fill the Vacancy with a Term to Expire January 1, 2025 – Postponed

10. APPROVAL OF MINUTES OF PREVIOUS MEETING(S) – Postponed

**LOWER MACUNGIE TOWNSHIP  
BOARD OF COMMISSIONERS MEETING MINUTES**

**11. APPROVAL OF TRANSFERS, BILL LIST AND PAYROLL – Postponed**

11.1. Mr. Beitel reviewed the August 5, 2021 Bill List.

01	General Fund	\$226,174.71	37	Developers Impact	
08	Sewer Fund	\$100,618.75	01	Payroll	\$146,693.11
30	Capital Projects Fund	\$9,849.83	36	Developers Escrow	\$17,832.41
35	Liquid Fuels			<b>Total Funds</b>	<b>\$501,168.81</b>

**12. DEPARTMENTAL MATTERS**

**12.1. Engineering**

12.1.1. Engineer's Project Status Report: 1) The 2021 Sewer Cleanout Project is completed and the 2021 Sewer Relining Project is moving along nicely.

**12.2. Planning**

12.2.1. Resolution 2021-40 A Security Release for Stone Hill Meadows Phase 2 for Recreation Fees – Postponed

12.2.2. Resolution 2021-41 A Security Release for Stone Hill Meadows Phase 2 for Site Improvements – Postponed

12.2.3. Planner's Report: 1) The Planning Commission will have two meetings in September. 2) The Board was asked to give feedback to Mr. Jones in regards to the zoning lookback amendment so that it can keep moving forward.

**12.3. Solicitor**

12.3.1. Solicitor's Report: 1) Some of tonight's action items may need to be acted on at the August 23<sup>rd</sup> Workshop.

**12.4. Township Manager**

12.4.1. Resolution 2021-42 Approving an Agreement with USGS for Well Monitoring – Postponed

12.4.2. Resolution 2021-43 Approving Temporary Parking Agreement at Wescosville Recreation Center – Postponed

12.4.3. Resolution 2021-44 Approving an Agreement with Dallas Data Systems for Sewer/Trash Billing Services – Postponed

12.4.4. Manager's Report: 1) The Sauerkraut Lane Extension Project continues. Quarry Road will need to be closed in the next two weeks and will be closed until December.

**13. COMMITTEE REPORTS – No Committees have met individually since the last meeting. A workshop will be held on the 4<sup>th</sup> Monday of each month at 7 p.m., as needed.**

**13.1. Planning & Zoning (Ward, Robert)**

13.1.1. Workshop 4<sup>th</sup> Monday of the Month at 7 p.m.

**13.2. Budget & Finance (R.W. Beitler, R.R. Beitler)**

13.2.1. Workshop 4<sup>th</sup> Monday of the Month at 7 p.m.

**13.3. Public Works: Parks & Facilities (Higgins, Ward)**

13.3.1. Workshop 4<sup>th</sup> Monday of the Month at 7 p.m.

**13.4. General Administration (Robert, R.W. Beitler)**

13.4.1. Workshop 4<sup>th</sup> Monday of the Month at 7 p.m.

**13.5. Public Works: Roads & Sewers (R. R. Beitler, Higgins)**

13.5.1. Workshop 4<sup>th</sup> Monday of the Month at 7 p.m.

**LOWER MACUNGIE TOWNSHIP  
BOARD OF COMMISSIONERS MEETING MINUTES**

14. OTHER BUSINESS

14.1. **Old Business**

14.1.1. Crossing Guard Agreement with EPSD (Notified of No Cost Sharing)

14.1.2. Chapter 18 Sewers Amendment (To Be Drafted)

14.1.3. Chapter 23 Stormwater Amendment (To Be Drafted)

14.1.4. Chapter 27 Zoning Amendment, Lookback (To Be Drafted)

14.2. **New Business** – None

15. BOARD OF COMMISSIONERS REPORT – None

16. PUBLIC COMMENT – None

17. EXECUTIVE SESSION – None

18. ADJOURNMENT

President Beitler adjourned the meeting at 7:17 p.m.

Bruce Beitel  
Township Manager

Renea Flexer  
Asst. Township Manager/Secretary  
August 25, 2021