



RESIDENTIAL BUILDING PERMIT

SUBMISSION CHECKLIST

- Signed Application with all applicable parts completed:
 - Building, Electric, Plumbing, Mechanical and Sewer Connection

- 2 Plot Plans showing the setback distance from proposed structure to property lines and any easements along with a signed plot plan submission form when applicable (please contact us to see if a plot plan for your property is on file)

- 2 sets of building plans, specifications, REScheck, plumbing schematic, electric layout, mechanical information and any other necessary information relevant to the submission

- 4 sets sealed PA Engineered Plans for individual on lot grading plans of new homes and in-ground pools

- Certificate of Workman's Compensation Insurance naming Lower Macungie Township as certificate holder *or* notarized waiver form

- Current proof of registration with the state Attorney General as a Home Improvement Contractor

- Approved wastewater allocation (*If applicable*)

- Sprinkler form, signed; 2 sets of sprinkler designs required for review by plumbing inspector when owner/buyer requests installation (*If applicable*)

- Copy of Zoning Hearing Board decision if variance was required (*If applicable*)