



LOWER MACUNGIE TOWNSHIP
APPLICATION FOR PEDDLING/SOLICITING LICENSE

1. Name _____
Address _____
Phone _____ Social Security # _____
Company/Employer _____
Address/Main Office _____
Address/Local Office _____
Phone _____ Pres./Mgr. _____

2. Peddling and / or Soliciting Purpose _____

3. Driver's License Number _____
Expiration Date _____ State _____
Is your License Valid yes _____ no* _____
Has it been Suspended and or Revoked yes* _____ no _____

*Explain _____

4. Type Vehicle (s) Make: _____ Model: _____ Color: _____
Vehicle Registration No.: _____ State _____ Plate: _____

5. Do You Have A Criminal Record yes _____ no _____

6. Solicitation/Peddling of Prior Locations _____

7. List any and All Other Licenses you're Required to Carry:

List by Federal, State, City, etc. (copy and attach)

I hereby certify, that the information I provided herein is truthful, accurate and complete.

SIGN _____ DATE _____

PLEASE NOTE THAT ALL INDIVIDUALS MUST APPLY IN PERSON
Once Approved - License Fee: http://www.lowermac.com/docs/Fee_Schedule.pdf (under permits, zoning section). **Applicant will be notified within ten (10) business days from date of an application if the permit is approved. Checks made out to Lower Macungie Township.**

Fee \$23.85. All applicants will receive an unofficial copy of their report. Fee is payable to IDEMIA.

The fingerprint-based background check is a multiple-step process, as follows:

1. **Registration** - The applicant must register prior to going to the fingerprint site. Walk in service is allowed but all applicants are required to complete pre-enrollment in the new Universal Enrollment system. Pre-enrollment can be completed online or over the phone. The registration website is available online 24 hours/day, seven days per week at <https://uenroll.identogo.com>Opens In A New WindowOpens In A New Window. Telephonic registration is available at 1-844-321-2101 Monday through Friday, 8am to 6pm EST. During the pre-enrollment process, all demographic data for the applicant is collected (name, address, etc.) along with notices about identification requirements and other important information.

When registering on-line, an applicant must use the appropriate agency specific Service Code (**1KG756**) to ensure they are processed for the correct agency and/or applicant type. Using the correct service code ensures the background check is submitted for the correct purpose. Fingerprint requests processed through any other agency or purpose cannot be accepted and are not transferrable. If an applicant enters the wrong code by mistake, the incorrect applicant type will appear at the top of the screen. The applicant should select the "Back to Home" button and begin the process again, by reentering the correct Service Code. If the applicant proceeds with the process under the incorrect code, the pre-enrollment and/or results cannot be transferred to another state agency and the applicant will have to start the process over and pay for the background check again.

2. **Payment** - The applicant will pay a fee of \$23.85 for the fingerprint service and to secure an unofficial copy of the Criminal History Record. Major Credit Cards as well as Money orders or cashier's checks payable to **MorphoTrust** will be accepted on site for those applicants who are required to pay individually. No cash transactions or personal checks are allowed.
3. **Fingerprint Locations** – After registration, the applicant proceeds to the fingerprint site of their choice for fingerprinting. The location of the fingerprint sites and days and hours of operation for each site are posted on IDEMIA's website at <https://uenroll.identogo.com>Opens In A New WindowOpens In A New Window. The location of fingerprint sites may change over time; applicants are encouraged to confirm the site location nearest to their location. PDE encourages entities where access to the fingerprint location is more than 25 miles away to contact IDEMIA and suggest areas where another closer site could be established.
4. **Fingerprinting** - At the fingerprint site the Enrollment Agents (EA) manages the fingerprint collection process. The fingerprint transaction begins when the EA reviews the applicant's qualified State or Federal photo ID before processing the applicant's transaction. Applicants will not be processed if they cannot produce an acceptable photo ID. After the identity of the applicant has been established, all ten fingers are scanned to complete the process. The entire fingerprint capture process should take no more than three to five minutes.

Locations:

John Yurconic
101 N Cedar Crest Blvd.
Allentown, PA 18104

Allentown Commons Plaza
1382 Hanover Ave.,
Allentown, PA 18109

Creekside Marketplace (inside UPS store)
1866 Leithsville Rd
Hellertown, PA 18055