



Lower Macungie Township

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ANNUAL COMMUNITY APPROPRIATIONS REQUEST FORM

The purpose of the Lower Macungie Township Community Appropriation Program is to provide support for local programs. The appropriation provides township funds to community organizations and committees that directly benefit the township and its residents.

Requests, submitted in writing, are considered on a case-by-case basis. Submission of a request in no way guarantees that funds will be approved for disbursement. However, all requests will receive consideration.

GENERAL GUIDELINES:

1. Please submit this form along with the below requested information to the Finance Department at the above address.
2. The amount awarded is at the Board of Commissioners' discretion and all applications will be considered on an individual basis.
3. A copy of the organization's Financial Statement must accompany all requests.
4. All submissions must clearly state the amount requested and purpose.
5. All materials must be typed or legibly hand printed.
6. All requests must be submitted by September 1st to be included in the next calendar year budget.

Appropriations Request APPLICATION

Date _____

Organization Name _____

Organization Address _____

Contact Person _____

Phone _____ E-mail _____

Total Amount Requested _____ Organization Total Budget _____

Please provide a brief description of how the funds will be used (use space below or attach document):
